

Finance Corporate and Services Scrutiny Board (1) Work Programme 2014/15

4 August 2014

Customer Journey

15 September 2014

Pension Fund

3 November 2014

15 December 2014

2 February 2015

16 March 2015

20 April 2015

Issues for 2014/15

Coventry Investment Fund*

Capital Programme*

Transformation Programme Progress Report

Medium Term Financial Strategy

Procurement Strategy

Social Value Policy

Strategic Property Review and Council move to Friargate

Equalities in Employment

Issues not addressed during 2013/14

ACL

Electoral Registration

Review of Bailiffs Guidelines

Progress update on Services to Schools

Performance Reports – only bring to board if issues of concern identified by Chair or Board Members

Half yearly reports on agency workers

Half yearly reports on sickness absence

Half yearly report on Benefits Service Performance

Half yearly report on Revenues Service performance

Finance and Corporate Services Scrutiny Board (1) Work Programme 2014/15

Meeting	Work programme item	Lead officer	Brief Summary of the issue	Source
4 August 2014	Customer Journey	Lisa Commane/ Clare Storey	To review 6 monthly progress on the Kickstart Customer Journey programme following discussion at the Board on 13 th January 2014. To include the equalities and consultation assessment.	SB1 13/01/14
15 September 2014	Pension Fund	Chris West/ Paul Jennings	To scrutinise changes to the pension fund and impacts on the authority.	
3 November 2014				
15 December 2014				
2 February 2015				
16 March 2015				
20 April 2015				
Issues for 2014/15	Coventry Investment Fund*	Paul Jennings	The Board discussed the need for robust management of risk thresholds for the Coventry Investment Fund, including how potential impacts on revenue spend are addressed, at their meeting on 14 April 2014. As the Fund gets established they asked for further information to come back to a future meeting. To include governance and reporting arrangements for companies and other bodies in which the Council has a financial interest.	
	Capital Programme*	Paul Jennings	Following discussion at the 14 April 2014 meeting, the Board recommended that the Capital Programme be reviewed annually, including seeking assurance that the programme is delivering council priorities and that implications and risks are understood.	
	Transformation Programme Progress Report	Lisa Commane	To review progress on targets against the Transformation Programme reported through budget monitoring reports, including performance against targets as set out in the Council Plan 2013/14 Performance Report	Regular Review

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	Medium Term Financial Strategy	Paul Jennings	For the Scrutiny Board to comment on, and make recommendations about, the MTFFS before it goes to Cabinet. (October)	Annual Review
	Procurement Strategy	Liz Welton	To review the annual report on progress against the priorities in the procurement strategy.	Annual Review
	Social Value Policy	Jenni Venn	To review the impact of the Social Value Policy approved by the Cabinet Member Strategic Finance and Resources in January 2014.	
	Strategic Property Review and Council move to Friargate	Nigel Clews, Lisa Commane	To review progress on the Strategic Property Review and Council relocation to the Friargate development following discussion at the 7 October Board and 3 March Board meetings. To include paperless working for Councillors	SB1 07/10/14 and 03/03/14
	Equalities in Employment	Shokat Lal	This item will look at the diversity of the Council's workforce and how the Council is encouraging a more diverse workforce. Scruco made recommendations on improvements to reporting when it discussed the item at its 7 August 2013 meeting. (Alternatively could be considered by Scuco alongside the annual Equality Strategy Report)	Annual review
Issues not addressed during 2013/14	ACL	Chris West	Item to be scheduled at an appropriate time, following the judicial review.	
	Electoral Registration	Liz Read	To review levels or registration and progress with the move to individual electoral registration. Also to consider the sale of details from the electoral register.	
	Review of Bailiffs Guidelines	Helen Harding	A review of the policy which provides guidelines to how Council appointed bailiffs deal with vulnerable people, and how the Council monitor how the guidelines are adhered.	

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	Progress update on Services to Schools	David Haley	An update on progress on how services are becoming more commercial in marketing themselves to schools and also progress on full-cost recovery where this hasn't already happened. Report expected June/July 2013	
Performance Reports – only bring to board if issues of concern identified by Chair or Board Members	Half yearly reports on agency workers	Shokat Lal	A regular update on progress on reducing use of agency staff across the Council	Regular Review
	Half yearly reports on sickness absence	Shokat Lal	A regular update on progress on reducing sickness absence across the Council	Regular Review
	Half yearly report on Benefits Service Performance	Tim Savill	A regular update on progress on performance in the benefits service.	Regular Review
	Half yearly report on Revenues Service performance	Jan Evans	A regular update on progress on performance in the revenues service.	Regular Review

*Identified as priority issues for 2014/15 by the Board's review of the 2013/14 year and work programme at their meeting of 14 April 2014.